

EMPLOYEE DISCIPLINARY REPORT

To Personnel Department:

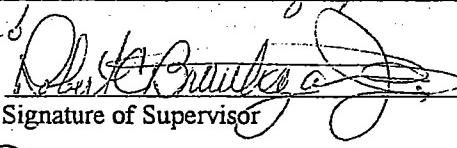
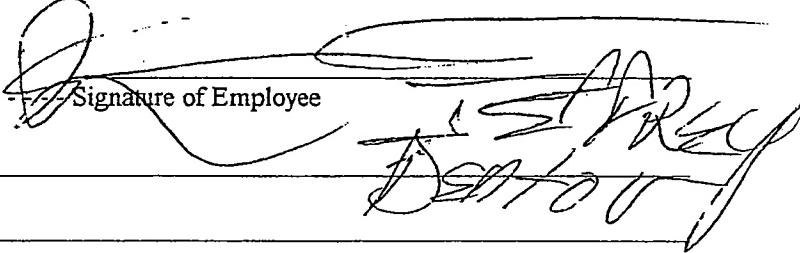
The following warning was issued today and I desire that the warning be made a part of the official record.

Jeffrey Denton Ola Belter 10/3/00
 NAME DEPARTMENT DATE OF WARNING

- | | | |
|--|---|--|
| 1. <input type="checkbox"/> UNREPORTED ABSENCE | 6. <input checked="" type="checkbox"/> FAILURE TO OBEY ORDERS | 11. <input type="checkbox"/> VIOLATION OF SAFETY RULES |
| 2. <input type="checkbox"/> TARDINESS | 7. <input type="checkbox"/> FIGHTING ON COMPANY PREMISES | 12. <input type="checkbox"/> DEFECTIVE & IMPROPER WORK |
| 3. <input type="checkbox"/> DRINKING ON DUTY | 8. <input type="checkbox"/> LEAVING WITHOUT PERMISSION | 13. <input type="checkbox"/> CARELESSNESS |
| 4. <input type="checkbox"/> REPORTING UNDER THE INFLUENCE OF ALCOHOL | 9. <input type="checkbox"/> HOUSEKEEPING | 14. <input type="checkbox"/> DESTRUCTION OF COMPANY PROPERTY |
| 5. <input checked="" type="checkbox"/> INSUBORDINATION | 10. <input checked="" type="checkbox"/> IMPROPER CONDUCT | |

REMARKS

On the Oct 3rd 12:03 PM I watched Jeffrey walk out the back service door with his own stock vehicle #4003, the vehicle had already been paid by another tech #148 on Aug 5th, he took a stock unit to go to lunch and he has been told before not to take new vehicles for personal business, this conduct will not be tolerated in the future. Jeffrey has also been told on several occasions to clock in and out for lunch and on 10/3/00 & 10/5/00 he did not clock in & out at lunch

Signature of Supervisor I have read this report - - -  Signature of Employee

THE ABOVE OFFENSE OR OFFENSES HAVE BEEN NOTED AND ARE MADE A PART OF THE ABOVE EMPLOYEE'S RECORD AS OF THIS DATE.

Personnel Department

Date

I John H Knoa
No Comment

H. P. D. M.